



**Enrolment Form**

PERSONAL DETAILS				
<b>Name:</b>				
<b>Date Of Birth</b>		<b>Gender</b>		<input type="checkbox"/> Male <input type="checkbox"/> Female
<b>USI # (Unique Student Identifier)</b>				
<b>If you do not have a USI, would you like us to create one?</b>		YES		NO
<b>Residential Address</b>				
Suburb		State		Post Code
<b>Postal Address</b>				Post Code
<b>Telephone (Home)</b>			<b>Mobile</b>	
<b>Email Address</b>				
<b>Country of Birth</b>		<b>Place of Birth</b>		
<b>What is the main language spoken at home?</b>				
If more than one language, indicate the one that is spoken most often)				
<b>How well do you speak English?</b>		Very Well	Well	Not Well <input type="checkbox"/> Not At All
<b>Are you of Aboriginal or Torres Strait Islander origin?</b>			<input type="checkbox"/> No <input type="checkbox"/> Yes, Aboriginal <input type="checkbox"/> Yes, Torres Strait Islander	
<b>(For person of both Aboriginal and Torres Strait Islander origin, mark both "Yes" boxes)</b>				
<b>Do you have a disability, learning difficulty?</b>		<input type="checkbox"/> No		<input type="checkbox"/> Yes
<b>(If you have indicated "Yes" please select the area(s) in the following list: -</b>				
<input type="checkbox"/> Hearing/deaf	<input type="checkbox"/> Learning	<input type="checkbox"/> Vision	Other:	
<input type="checkbox"/> Physical	<input type="checkbox"/> Mental illness	<input type="checkbox"/> Medical condition		
<input type="checkbox"/> Intellectual	<input type="checkbox"/> Acquired brain impairment	<input type="checkbox"/> Other		
<b>Next of Kin Name</b>				
<b>Telephone</b>		<b>Relationship</b>		
STATISTICAL DETAILS				
<b>What is your highest completed school level?</b>				
<b>In what year did you complete that school level?</b>				
<b>Since leaving school have you completed any qualifications?</b>				
<b>Qualification Name:</b>				
<b>Employment status (please tick one only)</b>		<input type="checkbox"/> Full time employee <input type="checkbox"/> Part time employee <input type="checkbox"/> Self employed <input type="checkbox"/> Employer <input type="checkbox"/> Unpaid worker in family business <input type="checkbox"/> Unemployed - seeking full time <input type="checkbox"/> Unemployed - seeking part time <input type="checkbox"/> Not employed – not seeking employment		
<b>Which best describes your main reason for doing this training? (tick one only)</b>		<input type="checkbox"/> To get a job <input type="checkbox"/> To develop my existing business <input type="checkbox"/> To start my own business <input type="checkbox"/> To try for a different career <input type="checkbox"/> To get a better job or promotion <input type="checkbox"/> It is a requirement of my job <input type="checkbox"/> To get into another course of study <input type="checkbox"/> I wanted extra skills for my job <input type="checkbox"/> For personal interest or self-development <input type="checkbox"/> Other reasons		
<b>Media release permission</b>		<input type="checkbox"/> Yes <input type="checkbox"/> No		



EMPLOYER (if relevant)																					
<b>Who is the person responsible for the payment of Course Fees?</b>	<input type="checkbox"/> Employer (please specify) <input type="checkbox"/> Myself <input type="checkbox"/> Other (please specify)																				
<b>Name:</b>																					
<b>Address:</b>																					
<b>State:</b>	<b>Post Code:</b>																				
<b>Phone:</b>	<b>Email:</b>																				
<b>Please select the method of payment</b>	<input type="checkbox"/> <b>Direct bank deposit transfer of funds into a Bank Account</b>	<b>Bank Details</b> Elite Truck and Car School BSB Number: 014 215 Account Number: 470241474																			
	<input type="checkbox"/> <b>Postal Cheque or money order</b>	<b>Elite Truck and Car School 3/40</b> Loganlea Road Waterford West QLD 4133																			
	<input type="checkbox"/> <b>Credit Card Payment</b>	<b>Card Type:</b> <input type="checkbox"/> Visa <input type="checkbox"/> MasterCard  <b>Amount: \$</b> _____																			
Credit Card Payment Authorisation																					
<b>Full Name on Card</b>																					
<b>Exp. Date:</b>																					
<b>Credit Card Number:</b>	<table border="1" style="width: 100%; height: 20px;"> <tr> <td style="width: 4%;"></td><td style="width: 4%;"></td><td style="width: 4%;"></td><td style="width: 4%;"></td><td style="width: 4%;"></td><td style="width: 4%;"></td><td style="width: 4%;"></td><td style="width: 4%;"></td><td style="width: 4%;"></td><td style="width: 4%;"></td><td style="width: 4%;"></td><td style="width: 4%;"></td><td style="width: 4%;"></td><td style="width: 4%;"></td><td style="width: 4%;"></td><td style="width: 4%;"></td><td style="width: 4%;"></td><td style="width: 4%;"></td><td style="width: 4%;"></td><td style="width: 4%;"></td> </tr> </table>																				
<p>I hereby authorise Elite Truck and Car School, ABN 75 622 311 746, to make withdrawals from the nominated credit card account above, on behalf of the card holder as detailed in the Payment Authorisation on this form for the course fee for the amount indicated above.</p> <p>I acknowledge that we are either the Director or Approved Financial Delegate of the abovementioned Employer and are authorised to approve payments for this business for the amounts as indicated above.</p>																					
<b>Card Holder's Signature: Position:</b>	<b>Card Holder's Signature: Position:</b>																				
<b>Fees and Refund Policy</b>	Refer to Refund Policy in the Participants Handbook and on the <a href="http://www.etas.com.au">www.etas.com.au</a>																				



DECLARATION		
<b>I have received the Participant Handbook containing all of the following information:</b>		
<ul style="list-style-type: none"> <li>• Nationally Recognised Training Offered</li> <li>• Our Service Commitment</li> <li>• Access and Equity Policy</li> <li>• Expectations of Participants</li> <li>• Participant Support</li> <li>• Refund Policy</li> <li>• Competency Based Training and Assessment</li> <li>• Credit Transfer</li> <li>• Recognition of Prior Learning</li> </ul>	<ul style="list-style-type: none"> <li>• Access to Participant Records</li> <li>• Release of contact details and information</li> <li>• Change of Personal Details</li> <li>• Complaints and Appeals</li> <li>• Results</li> <li>• Reissuance of Certificate/Statement of Attainments</li> <li>• Course Evaluation</li> <li>• Relevant Legislation – to be complied with</li> </ul>	
<b>I have read the Participant Handbook and agree to the conditions</b>	<b>YES</b>	<b>NO</b>
<b>I declare that I give permission for Elite Truck and Car School to disclose my contact details to ASQA if requested for quality assurance purposes.</b>	<b>YES</b>	<b>NO</b>
<b>A certified copy of Photo ID has been provided or the original sighted.</b>	<b>YES</b>	<b>NO</b>
<p>NB: Proof of ID is required. Enrolments must provide certified (by Justice of the Peace) copy of Photo ID if original is not sighted. Certificates will only be issued when acceptable certified ID is provided.</p>		
<ul style="list-style-type: none"> <li>• I have received the relevant information and documents that detail the course agree to abide by the conditions of Elite Truck and Car School and associated partners.</li> <li>• I understand that any <b>additional training I receive will cost an additional \$150 per hour</b></li> <li>• I understand that the final assessment will not be undertaken by Elite Truck and Car School if full payment has not been received and this could result in my not receiving certification.</li> <li>• I understand my enrolment is accepted under the conditions of payment as set out above.</li> <li>• I agree to abide by the refund policy as provided on the Elite Truck and Car School website.</li> <li>• I give Elite Truck and Car School permission to access my qualifications via the USI Organisational Portal.</li> <li>• I consent to Elite Truck and Car School verifying documents and qualifications submitted as part of my enrolment.</li> <li>• I expressly authorise issuing institutions and authorities, including private RTO's, TAFE institutions, colleges and universities to provide verification to Elite Truck and Car School of any qualifications, statements of attainment or other certification issued to me.</li> <li>• I have read and understand the Privacy Policy and the Refund Policy</li> </ul>		
<b>I declare that the information above is true and correct.</b>		
<b>Signature:</b>		
<b>Date:</b>		



### Privacy Notice

I consent to the collection, use and disclosure of my personal information in accordance with the Privacy Notice below:

Under the Data Provision Requirements 2012 and National VET Data Policy (which includes the National VET Provider Collection Data Requirements Policy), Elite Truck and Car School is required to collect and submit data compliant with AVETMISS for the National VET Provider Collection for all Nationally Recognised Training. This data is held by the National Centre for Vocational Education Research Ltd (NCVER), and may be used and disclosed for the following:

- ✚ Populate authenticated VET transcripts;
- ✚ Facilitate statistics and research relating to education, including surveys and data linkage;
- ✚ Pre-populate RTO student enrolment forms;
- ✚ Understand how the VET market operates, for policy, workforce planning and consumer information;
- ✚ Administer VET, including program administration, regulation, monitoring and evaluation.

You may receive a student survey which may be administered by a government department or NCVER employee, agent or third party contractor or other authorised agencies. Please note you may opt out of the survey at the time of being contacted.

NCVER will collect, hold, use and disclose your personal information in accordance with the Privacy Act 1988 (Cth), the National VET Data Policy and all NCVER policies and protocols (including those published on NCVER's website at [www.ncver.edu.au](http://www.ncver.edu.au))

Your personal information (including the personal information contained on this enrolment form and your training activity data) may be used or disclosed by Elite Truck and Car School for statistical, regulatory and research purposes. Elite Truck and Car School may disclose your personal information for these purposes to third parties, including:

- ✚ School – if you are a secondary student undertaking VET, including a school-based apprenticeship or traineeship;
- ✚ Employer – if you are enrolled in training paid by your employer
- ✚ Commonwealth and State or Territory government departments and authorised agencies
- ✚ NCVER
- ✚ Organisations conducting student surveys; and Researchers

Student Declaration and Consent I declare that the information I have provided to the best of my knowledge is true and correct. I consent to the collection, use and disclosure of my personal information in accordance with the Privacy Notice above.